CALMS Business Meeting Agenda 2026: Oct 1, 2026, 12:15 - 1:20 PM

1. **Approve 2025 minutes (Hal)**

2. **Treasurer's Report (Joe/Hal)**

   Revenue

   a. Donations
   b. Webinar, Newsletter, Conference Sponsorships
   c. Conference Registrations
   d. Café Press Shop & Misc.

   Expenses

   a. Conference Food
   b. Conference Supplies (A/V, printed materials, etc)
   c. Student Scholarships (10 x $1,000)
   d. Thursday Banquet
   e. Field Trip (Food for Solano ~$600)
   f. Misc

   Change in balance from 2025 to 2026:
   Consider/vote on alternative (online) banking system.

2. **2026 conference prep recap (Byran)**
   a. 3-minute highlight of what worked and what to improve
   b. Ex: Workshops, Wednesday night banquet, 3 invited speakers, issues from past surveys?

3. **Scholarships (Stephen/Deena/Byran - Marc if online)**
   a. 10 given this year at $1,000 each; all applicants awarded
   b. 3-minute highlight of what worked and what to improve
   c. Ex: Mentor program?, Improvements we can make?, How to enhance applicant pool?
   d. Determine number and dollar amount for next year

4. **Website and Emails (Matt)**
   a. Website and store
   b. Email listserve and process

5. **Webinars (Ben, Stephen, Greg, Doug)**
   a. 6 in 2026! Lots of income and interest!
   b. 3-minute highlight of what worked and what to improve
   c. Ex: Sponsor roundtables – keep same, scrap, or increase fee? How to boost attendance?
   d. Suggested 2026 topics?

6. **Website, Newsletter, Emails, (Karie, Denise, Greg & Byran)**
   a. 3-minute highlight of what worked and what to improve

7. **NALMS (Stephen)**
   a. NALMS 2026 - LAGO updates
   b. Reimbursement for Region 9 Officer?

8. **Other business (everyone)**

a. Suggested: Deena, Todd (Las Vegas Leaders), and incoming President Marc Beutel to coordinate conference calls for next year.
b. Monthly meetings need to be early morning or late afternoon for Byran to attend

9. Elections and Leadership

Before elections: Ask for people who have not been involved with CALMS if they would like to join committees. That is the best way to test the water and become a director in the future:

- Website, social media, Newsletter, Conference Planning (Vegas), Scholarship, Webinar, Program

<u>Elections</u>

a. President: Marc Beutel
b. President Elect:
    i. Karie Holtermann nominated - approved!
c. Treasurer:
    i. Hal MacLean nominated - approved!
d. Secretary:
    i. Kareem nominated - approved!
e. Director at Large:
    i. Deena nominated - approved!
f. NV Director:
    i. Deena and Todd Nomination…
    ii. Other nominations?
g. Southern Director:
    i. Denise going into 2nd year
    ii. Greg Ford nominated - approved!
h. Northern Director:
    i. Ben going into 2nd year
    ii. Jon Martin nominated - approved!

i. Proposed Re-confirmations:

j. Newsletter Director: Greg
k. Administrative Director: Matt
l. AZ Director: Doug
m. Primus inter pares: Stephen
n. Committee members:
    i. Host, Program, Webinar, Newsletter, Student Scholarships

10. Action items

a. Schedule & lead future conference calls (Marc, Deena, Todd)
    i. Zoom, teams or other?
b. Send Wufoo survey about 2026 conference experience (Byran)
c. Lead webinars: Ben
d. Lead communications: Denise and Karie
e. Set up 2027 conference: Deena, Todd, Marc
f. Update group on NALMS activities: Stephen